

The Regular Meeting of Souderton Borough Council, held on Monday, May 2, 2016, was called to order by President Brian K. Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Mayor John R. Reynolds
Vice-President D. Jeffrey Gross	
Councillor Ned D. Leight	Junior Councillor Avery Price
Councillor Richard Godshall	
Councillor Daniel Yocum	Solicitor Robert R. Bricker
Councillor Tracy Burke	Borough Manager P. Michael Coll
Councillor Richard Halbom	Police Chief James P. Leary
Councillor Kevin Souder	Public Works Director Steven R. Coll

Absent from the meeting was Borough Councillor Daniel Houser. The Invocation was given by Borough Councillor D. Jeffrey Gross, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the April 4, 2016 Regular Borough Council Meeting and April 2016 Work Sessions. A motion was made by Councillor Richard Halbom, seconded by Councillor Jeffrey Gross, to approve the minutes of the April 4, 2016 Regular Borough Council Meeting and April 2016 Work Sessions as presented. The motion was approved.

Police Chief James Leary commented that he will provide and review the statistical and narrative reports at the May Borough Council Work Session. Police Chief Leary reported that the department has collected and disposed 195 pounds of prescription drugs through the prescription drug take back program.

The Borough Solicitor's report for the month of May, 2016 was distributed to Borough Council. The Borough Solicitor and Borough Manager met with representatives of Comcast regarding the renewal of the cable television franchise agreement with Comcast. The initial draft agreement, as provided by Comcast, was reviewed and we made several suggested revisions. The Borough Solicitor is reviewing the proposed Open Burning Ordinance.

Public Works Director Steven Coll noted that sanitary sewer work on Montgomery Avenue is nearing completion. Crews will complete the restoration of the utility trenches within the next two weeks. Crews will then concentrate on completing necessary work in preparation for the opening of the Souderton Community Pool. Brush collection has been delayed for about a week.

Borough Manager Michael Coll reported that SEPTA finally re-authorized commencement of construction on the Souderton Train Station Restoration project, after they halted work for the past six months. Crews resumed work this morning, concentrating on cleaning up the site and preparing to resume site construction activities. The Borough and contractor re-submitted construction plans, prepared documentation detailing construction schedules and placement of equipment within the designated fouling area of the rail line. The Borough paid for expenses associated with each contractor attending a safety certification course that was given by Pennsylvania Northeast Railroad and SEPTA. The Borough is further obligated to pay Pennsylvania Northeast Railroad flagging fees amounting to \$1,200 per day, while crews are working within the designated fouling area. The Borough Manager noted that with this investment, and knowing that future work will be required to follow this same protocol, it might be in the overall best interest of the Borough to find a way to add exterior renovations to the freight building back into the project. The Borough Manager noted that the focus of the additional work will be to complete all work within the designated fouling area with the current certified contractors.

Much of the work has already been included in the original bids. Borough Council agreed to pursue pricing for the additional work for further discussion. The Borough Manager noted that Pool Memberships are currently on sale and can be purchased online. The discount period will end on Friday, May 13, 2016. The Community Swimming Pool will open the 2016 season on Saturday, May 28, 2016. Borough Manager Michael Coll then discussed the agenda items for the meeting. A Resolution has been prepared to authorize submission of an application for disaster relief funds associated with overtime, material and equipment expenses to address the January, 2016 Jonas snowstorm. The Borough may be eligible to receive approximately \$14,000 in relief assistance. A draft ordinance regulating open burning and recreational fires has been circulated for review. A recommendation has been made to advertise the ordinance for formal consideration at the June 6, 2016 Borough Council Meeting.

Consideration was given to paying the bills for the month of April, 2016.

GENERAL FUND

Postmaster, Lansdale	\$798.35	Univest VISA	\$264.95
Boucher & James, Inc.	12,198.79	Univest VISA	6.04
Clemens Uniform Rental	113.06	Univest VISA	84.84
Comcast Cable	348.45	Verizon	60.08
Cope's Garage, Inc.	2,526.86	Verizon Wireless	278.51
Country-Fair Cleaners	393.15	Wellington Sporting Goods	164.00
D. L. Beardsley, Ltd.	107.80	21 <sup>st</sup> Century Media-Philly	365.74
Davidheisers, Inc.	90.00	Armour & Sons Electric, Inc.	520.45
Delta Dental	1,270.27	Bearings Drives Solutions	6.75
Eagles Peak Spring Water	53.30	Bucks-Mont Technology Group	230.00
Good Plumbing Heating A/C, Inc.	110.41	Bux-Mont Air, Inc.	246.70
Gregory Meinhardt	114.99	Clemens Uniform Rental	70.28
Jeffrey C. Lukens	324.90	Cope's Garage, Inc.	135.02
Jobsite Products, Inc.	372.00	George Allen Portable Toilets	387.50
K. J. Door Services, Inc.	32.00	Gran Turk Equipment Co	1,237.75
Keystone Health Plan East	29,510.38	Hoover Diesel Service, LLC	21.79
Landis Truck Graphics	465.00	J. P. Mascaro & Sons	35,898.95
McDonald Uniform Company	2,853.38	Landis Block & NyceCrete Co.	161.25
Montgomery Co Spec Weapons	2,500.00	Martin Stone Quarries, Inc.	275.76
Naceville Materials	652.92	Metlife	5,603.52
NAPA Auto Parts	67.02	Montg Co Planning Commission	4,313.25
Netcarrier Telecom, Inc.	349.60	Moyer Indoor/Outdoor	1,443.03
PECO Energy	136.64	Nationwide Trust Company	2,168.20
PA One Call System	95.94	North American Benefits Co.	974.42
PPL Electric Utilities	284.44	Perkiomen Watershed Conser.	250.00
Richter Drafting Office Supply	657.59	PPL Electric Utilities	1,424.04
Sealmaster	93.98	Robert W. Harley, RPR	180.00
Shelly Enterprises USLBM, LLC	9.70	Telford Press Printers	280.00
Suburban Propane	288.63	TRM Emergency Vehicle Spec.	5,099.98
Sudz In A Bucket, Inc.	93.50	Unum Insurance Company	792.26
Temple University	417.60	Wellington Sporting Goods	448.00
US Municipal Supply	1,351.15		
Univest Bank & Trust Co.	250,526.25	Total General Fund	\$372,601.11

SEWER FUND

Bergey's Electric, Inc.	\$10.38	Verizon	\$68.52
Clemens Uniform Rental	87.08	CCP Industries, Inc.	129.47
Comcast Cable	84.90	Clemens Uniform Rental	84.30
Coyne Chemical	1,585.00	Coyne Chemical	2,868.85
Delta Dental	321.47	Electro Chemical Engineering	925.00
ES2 Environmental Systems	301.94	Environmental Engineering	605.63
EVOQUA Water Technologies	1,944.00	EVOQUA Water Technology	2,441.66
GALCO Business Comm.	98.00	Good Plumbing Heating A/C	101.52
J. P. Mascaro & Sons	360.00	Hajoca Corporation	4,925.59
Jesse Baro, Inc.	1,229.72	Jesse Baro, Inc.	3,221.95
Keystone Health Plan East	8,132.32	Lawson Products, Inc.	499.79
Netcarrier Telecom, Inc.	148.69	Metlife	92.28
NYCO Corporation	86.42	Motion Industries	4,964.44
Penn Valley Chemical	15.76	Moyer Indoor/Outdoor	133.99
PPL Electric Utilities	20,267.04	North American Benefits Co.	234.83
Shelly Enterprises-USLBM, LLC	13.46	Precision Solutions, Inc.	328.25

SimplexGrinnell, LP	\$300.00	PRWA	\$240.00
Suburban Water Testing Labs	2,177.95	Shelly Enterprises-USLBM, LLC	12.97
Suburban Water Testing Labs	158.55	Unum Insurance Company	234.82
TRM-Telford Recycling Material	70.00		
Uninvest VISA	307.20	Total Sewer Fund	\$59,813.74

POOL FUND

Airgas National Carbonation	\$53.00	PECO Energy	\$48.21
Comcast Cable	116.39	PPL Electric Utilities	411.22
Freedom Systems Corp.	937.98	Uninvest VISA	1,292.66
Moyer Indoor/Outdoor	192.60	Sparkling Pool Services	1,455.20
Netcarrier Telecom, Inc.	121.50	Total pool Fund	\$4,628.76

CAPITAL RESERVE FUND

Boucher & James, Inc.	\$390.00	Uninvest Capital	\$3,155.23
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LIQUID FUELS FUND

Armour & Sons Electric, Inc.	\$191.25	PPL Electric Utilities	\$7,344.76
Letterco	1,115.00	Shelly Enterprises-USLBM, LLC	31.40
PPL Electric Utilities	342.01		
Shelly Enterprises-USLBM, LLC	77.75	Total Liquid Fuels	\$9,102.17

A motion was made by Councillor Richard Godshall, seconded by Councillor Tracy Burke, to authorize payment of the bills for the month of April, 2016, as presented. The motion was approved.

President Brian K. Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Mary Montroy, 157 N Second Street, Souderton questioned the time frame associated with the collection of prescription drugs by the Souderton Police Department. Chief Leary responded that the reported amount of drugs was collected over a six month period.

There being no further public comment, President Brian Goshow moved to the business items on the Agenda.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Richard Halbom, to adopt Resolution No. 2016-06 approving the submission of an application for Pennsylvania Emergency Management Agency financial assistance for expenses associated with the January, 2016 Jonas snowstorm. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Richard Godshall, to authorize the advertisement of the proposed Open Burning Ordinance for formal consideration at the June 6, 2016 regular Borough Council meeting. The motion was approved.

There being no further business, the meeting was adjourned at 8:08 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

## WORK SESSION MINUTES AND COMMITTEE REPORTS

### ***Public Works Work Session – May 9, 2016 (7:00pm-8:33pm)***

Council Attendees: Brian Goshow, Jeffrey Gross, Daniel Yocum, Daniel Houser, Tracy

Burke, Richard Halbom and Kevin Souder.

Staff Attendees: Police Chief James P. Leary, Public Works Director Steven Coll and Borough Manager Michael Coll.

## 1. Sanitation Committee

- a. The Discharge Monitoring Report for the month of April, 2016 will be filed with no exceptions to permit limitations.
- b. Borough Manager Michael Coll reported on a plan to remove a single man door to the chemical storage building and enlarge the opening for a garage door to allow pallets of soda ash to be taken right inside the building. Borough Council members discussed the condition of the soda ash silo, which has been out of service for many years, and confirmed their desire to have this structure emptied and removed.
- c. Steven Coll discussed plans to complete the sewer main replacement project on Montgomery Avenue from S. Front Street to S. Fourth Street. Weather conditions hampered progress over the past three weeks. Installation of the new sewer main is now complete. Crews will be completing the new lateral runs by the end of the week.
- d. President Brian Goshow noted a concern with home fuel oil storage tanks. Many of the tanks are several decades old, with several failures over the past few years. The concern for the Borough is that a major storage tank failure can leak fuel oil into the sanitary sewer system. The cost to replace a home heating oil tank is approximately \$3,000. Perhaps the Borough should encourage residents to be more vigilant in inspecting the condition of the tank and plan for future replacement.

## 2. Highway Committee

- a. Crews have been delayed by weather and time sensitive projects from completing the monthly curb side collection of brush. We hope to resume collections this week, but crews must get to the pool to complete opening day preparations. We hired a new summer help employee and will be utilizing a returning summer help employee, who is doing an college internship over the summer, and will only be available 2 days a week to help keep up with mowing.
- b. Street sweeping for the spring will be completed this week.
- c. Borough Council continued discussions on road paving priorities for this year. Green Street, from Wile Avenue to West Street, will be a priority project. Wile Avenue from Reliance Road to Harleysville Pike was also set as a priority project. Borough Council discussed establishing N. Fourth Street as a paving priority. The shoulder is severely deteriorated especially in the area of Central Avenue to Ridge Avenue. There is sanitary sewer and storm drainage improvements required for the 100 block of N. Fourth Street from Chestnut Street to Central Avenue. In the interim, new base paving will be scheduled on N. Fourth Street from Central Avenue to Ridge Avenue with the final wearing course to be completed when the 100 block is completed.
  - (1) Borough Council expressed interest in completing oil and chip projects with the additional fog seal. Streets discussed for the oil and chip seal coats were East Reliance Road from the Railroad tracks to Main Street and Green Street from Main Street to Wile Avenue. Steven Coll recommended a double coat on Noble Street from Front Street to Fifth Street.
  - (2) Borough forces will work with P. K. Moyer to complete the alley paving project along the Community Park. The project will include adding additional parking off of the alley. We hope to complete most of the project prior to the beginning of Concert Sundaes. Contributions towards material expenses are expected from Danken and some abutting property owners.
- d. Councillor Rick Halbom noted that he continues to work on a test for alternatives to the use of "Roundup" for curb side weed control. They are

considering a mixture of iron and salt.

### **3. Sidewalk Committee**

- a. Borough Manager Michael Coll reported that the Borough Engineer will be meeting with him this week to discuss the preliminary plans for the County Line Road sidewalk project. The plans will have to be reviewed and permitted by PennDOT prior to bidding the project.

### **4. Recreation Committee**

- a. Borough Manager Michael Coll discussed a concern with the significant water leak from the competition pool which was discovered at the end of last season. Pressure testing confirmed that all drain piping is in good condition. Two hydraulic relief valves at the main floor drains were replaced. The recommendation is to drain the pool completely and remove and replace all of the caulking in the joints. This seems to be an ongoing maintenance issue that we will have to regularly schedule. A section of plaster will also need to be repaired prior to re-filling the pool for the season. Borough Manager Michael Coll reported that staff has finalized the new membership program that will enable online registration. New badges will also be issued for this season. The system also contains a concession sales program to manage inventory and track sales. Pre-Season discounts are available through Friday, May 13, 2016.

### **5. Property Committee**

- a. Borough Manager Michael Coll reported on the status of the Souderton Train Station project. Site construction has commenced and the contractor spent the first two days just cleaning up the general appearance of the site. Steve Toy and I met with our consultants on May 5 to develop plans to add the freight building back into the project, focusing on just exterior building work and associated site improvements that will be in the “fouling area” of the railroad. We will continue to work on finalizing a budget to add this additional work back into the project.
- b. Borough Manager discussed the professional services proposal received from architect Andrew Randazzo for improvements to the Souderton Municipal Building and Police Station. Borough Council reviewed the proposal and authorized acceptance. The acceptance was predicated on limited expenses related to bidding and construction administration. The architect will begin with the development of a master concept plan for review by Borough Council. A new commercial dehumidifier was added in the basement of the building by Good Plumbing, Heating, A/C, as an initial start towards improving air quality in the basement.

### ***Administrative Work Session- May 16, 2016 (7:00pm-9:16pm)***

Council Attendees: John Reynolds, Brian Goshow, Richard Godshall, Daniel Yocum, Daniel Houser, Tracy Burke, Richard Halbom and Kevin Souder.

Staff Attendees: Police Chief James P. Leary, Code Enforcement Officer Steven Toy and Borough Manager Michael Coll.

### **1. Police Committee**

- a. Chief Leary reviewed his narrative report of police activity through the month of April, 2016. Chief Leary further discussed a number of recent police incidents that occurred during the month.
- b. Chief Leary further reported that an AED has been installed in the main lobby of the Souderton Municipal Building. All police officers have been certified to use the equipment. Additional classes can be scheduled for others

who may have interest.

- c. The proposed ordinance concerning recreational fires was advertised for formal consideration at the June 6, 2016 meeting.

## **2. Administrative Committee**

- a. Councillor Dan Houser noted that members of Concert Sundaes Committee requested time at the June 6, 2016 Borough Council meeting to make a brief presentation.
- b. Borough Manager Michael Coll noted that Reliance Crossing is planning an Open House on June 21, 2016 between the hours of 11:00am and 1:00pm. They will have time set aside for any comments or remarks by Borough Council representatives. The event will include tours and refreshments.

## **3. Development Committee**

- a. Borough Council discussed a possible application for funding under the new Montgomery County Implementation Grant program. The recommended project was improvements to the municipal parking lot on Railroad Avenue. The grant funds can be used to include green technology in the improvement plans, adding storm water management and landscaping. Members of Borough Council felt that the Borough presently has too much in the way of capital projects to consider an application at this time. Some preliminary estimates will be developed for future consideration. The limited amount of grant funding, municipal match, engineering expenses along with associated bidding requirements, may make it more feasible to pursue this project without the grant funds.
- b. The Planning Commission has developed a draft of the new Sign Ordinance that was circulated to members of Borough Council for review. A recommendation was made to authorize the Borough Solicitor to move forward with advertisement of the ordinance for formal consideration.
- c. Borough Manager Michael Coll provided another update on the Souderton Train Station project. Development of costs to add the additional work associated with the freight building will take a few more weeks to receive. Borough forces were scheduled to install an extension of the sanitary sewer lateral for the addition to the Train Station. The existing lateral was packed with grease to a point where we had to replace much of the lateral. The Local self-closed to accommodate the work. Steve Toy will investigate the plumbing in the restaurant for a grease trap. A meeting between the Borough and The Local will be set up to discuss the overall project and fit out of the addition.
- d. Borough Council discussed the possible subdivision of the property at 160 Cherry Lane to accommodate a new public works facility and other commercial uses. The property is in Franconia Township. The potential future sale of a portion of the property would reduce the Borough's overall debt obligation and help fund the additional work at the train station. Further discussion will be scheduled.

## **4. Finance Committee**

- a. Borough Manager Michael Coll will consult with the Borough Solicitor about foreclosure proceedings against the Broad Theater.